

Filing a Dispute

Active Screening Faith takes the accuracy of our information very seriously. In the event you feel that the information reported on your background check is inaccurate, please follow the steps below to dispute the findings:

You have several ways to request an investigation of information on your background check report:

- **Email:** By emailing your request to compliance@activescreeningfaith.com
- **Fax:** 800-319-5582
- **Online:** <https://compliance.activescreeningfaith.com/>
- **Mail:** By mailing your request letter to:

Active Screening Faith
Attn: Compliance Department
14499 N Dale Mabry Hwy, Suite 201 South
Tampa, FL 33618

Please include the following information with your request:

- Full name
- Daytime phone number
- Report ID (If available)
- Mailing Address (Please note: The report will be sent certified mail)
- Your signature
- Social Security Number (do not provide if sending via email)
- Describe the specific incorrect information and the nature of your dispute
- Documents to support your dispute (if available)

For identification purposes, it is not required but recommended to submit the following with your request:

- Copy of driver license or photo ID (please enlarge and ensure copy is clear and legible)
- Secondary form of ID

Frequently Asked Questions: Please see Consumer Disputes FAQs under Resources/Documents on our website: <https://www.activescreening.com/faith/resources/>

Have additional questions? Please email our Compliance Department at: compliance@activescreeningfaith.com