

The Episcopal Diocese of North Carolina
Best Practices for Safe Church: Policy, Procedures and Resources

Diocesan Council, with the bishop, strongly encourages individual parishes and missions to adopt the best practices to the extent possible.

APPENDIX A - SCREENING AND TRAINING PROTOCOLS

Ministry Function	Public Records	App/Inter/Ref	Level I	Level II
Paid Employees, Contractors, Volunteers working with children and/or youth on a regular basic (those working with members of the congregation on a regular basis) are required to complete the sections listed below.				
Diocesan Employees	X	X		X
Parish Employees	X	X		X
Contractors (Nursery Workers, Parish Sponsored Preschool, Musicians) This doesn't include plumbers, building maintenance.	X	X		X
Clergy	X	X		X
Child/Youth Director (Paid & Volunteer)	X	X		X
Youth Group Leaders/Volunteers	X	X		X
Program Ministries / Non-paid Leadership (These individuals are strongly encouraged to complete the sections listed below.)				
Acolyte Leaders	X	X	X	
Choir Director	X	X		X
Chartered Committee for Youth		X		X
Home Visitation Team (Stephens Ministers, LEM)	X	X		X
Day Camp Leader (VBS)	X	X	X	
Pastoral Care Team	X	X		X
Nursery Volunteers	X	X		X
Parish Nurse	X	X		X
Treasurer	X	X		X
Tutors	X	X	X	
Vestry	X	X		X
Youth (Teen) Coordinator, Assistants, Musicians, Camp Staff		X		X
Those with Key Access	X		X	